

RICHARD A. HENSON FOUNDATION

Grant Application

1. Organization name _____
2. Website/Email address _____
3. Address _____
City, State & Zip _____
4. Contact Person & Title _____ Phone # _____
5. Person responsible for the program _____
Phone Number _____
5. Total Agency Budget _____
Program Budget _____
Amount Requested _____
6. Project Title _____
7. Project Start Date _____
8. Is this a new program for your organization? Yes _____ No _____
9. For entire organization: Fundraising costs \$ _____ % _____
Administrative costs \$ _____ % _____
10. Next year's projected operating budget for entire organization _____
11. Date on which fiscal year begins _____
12. Date incorporated _____ Type of Corporation (attach determination letter) _____
13. Type of request:
_____ General Support _____ Start-up costs
_____ Project support _____ Technical assistance
_____ Endowment _____ Capital expenditures
_____ Other
14. Principal sources of support:
_____ % United Way _____ % Government contracts
_____ % Foundations/corporations _____ % Earned income
_____ % Individual contributions _____ % Other
15. Previous funding from this Foundation? Yes _____ No _____

Continued, next page

16. BRIEFLY DESCRIBE PURPOSE OF THIS REQUEST

17. WHY IS THIS PROGRAM UNIQUE? WHY IS IT NEEDED?

18. SUMMARIZE THE ORGANIZATION'S HISTORY, MISSION AND GOALS.

19. LIST ANY OTHER ORGANIZATIONS IN THE AREA WITH A PURPOSE SIMILAR TO YOUR ORGANIZATION AND DESCRIBE COLLABORATION, IF APPROPORATE.

19. DESCRIBE WHAT CHANGES WILL OCCUR AS A RESULT OF YOUR PROGRAM

20. DESCRIBE YOUR PLANS FOR SUSTAINING THE PROGRAM (funding and other sources)

23. ITEMIZED COSTS, FUNDING SOURCES, AND AMOUNTS APPLIED FOR, RECEIVED OR COMMITTED.

24. Please enclose the following information with this application:

APPENDIX A: A complete budget for the project or program

APPENDIX B: The current annual operating budget; include in kind services and volunteers' hours contributed

APPENDIX C: Current Board of Directors, listing business addresses and occupations

APPENDIX D: Current audited financial report

APPENDIX E: The Foundation considers grant applications only from public charities as defined under the Internal Revenue Code and applicable regulations.

An applicant must have obtained a 501(c)(3) or (4) determination letter prior to submitting an application and must include a copy with this application.