

Form 990-PF

Department of the Treasury  
Internal Revenue Service

## Return of Private Foundation

or Section 4947(a)(1) Trust Treated as Private Foundation

Do not enter social security numbers on this form as it may be made public.

Go to [www.irs.gov/Form990PF](http://www.irs.gov/Form990PF) for instructions and the latest information.

OMB No. 1545-0047

2023

Open to Public Inspection

For calendar year 2023 or tax year beginning

, and ending

Name of foundation <b>RICHARD A. HENSON FOUNDATION, INC.</b>		A Employer identification number <b>52-1642558</b>
Number and street (or P.O. box number if mail is not delivered to street address) <b>200 WEST MAIN STREET</b>	Room/suite	B Telephone number <b>410-742-7057</b>
City or town, state or province, country, and ZIP or foreign postal code <b>SALISBURY, MD 21801</b>		C If exemption application is pending, check here <input type="checkbox"/>
G Check all that apply: <input type="checkbox"/> Initial return <input type="checkbox"/> Initial return of a former public charity <input type="checkbox"/> Final return <input type="checkbox"/> Amended return <input type="checkbox"/> Address change <input type="checkbox"/> Name change		D 1. Foreign organizations, check here <input type="checkbox"/> 2. Foreign organizations meeting the 85% test, check here and attach computation <input type="checkbox"/>
H Check type of organization: <input checked="" type="checkbox"/> Section 501(c)(3) exempt private foundation <input type="checkbox"/> Section 4947(a)(1) nonexempt charitable trust <input type="checkbox"/> Other taxable private foundation		E If private foundation status was terminated under section 507(b)(1)(A), check here <input type="checkbox"/>
I Fair market value of all assets at end of year (from Part II, col. (c), line 16) \$ <b>43,477,585.</b>	J Accounting method: <input checked="" type="checkbox"/> Cash <input type="checkbox"/> Accrual <input type="checkbox"/> Other (specify) _____	F If the foundation is in a 60-month termination under section 507(b)(1)(B), check here <input type="checkbox"/>

Part I Analysis of Revenue and Expenses (The total of amounts in columns (b), (c), and (d) may not necessarily equal the amounts in column (a).)		(a) Revenue and expenses per books	(b) Net investment income	(c) Adjusted net income	(d) Disbursements for charitable purposes (cash basis only)
Revenue	1 Contributions, gifts, grants, etc., received	62,003.			
	2 Check <input checked="" type="checkbox"/> if the foundation is not required to attach Sch. B				
	3 Interest on savings and temporary cash investments	12,903.	12,903.		STATEMENT 1
	4 Dividends and interest from securities	981,917.	981,917.		STATEMENT 2
	5a Gross rents				
	b Net rental income or (loss)				
	6a Net gain or (loss) from sale of assets not on line 10	1,438,268.			
	b Gross sales price for all assets on line 6a	3,519,516.			
	7 Capital gain net income (from Part IV, line 2)		1,438,268.		
	8 Net short-term capital gain				
	9 Income modifications				
	10a Gross sales less returns and allowances				
b Less: Cost of goods sold					
c Gross profit or (loss)					
11 Other income	107,122.	0.	72,461.	STATEMENT 3	
12 Total. Add lines 1 through 11	2,602,213.	2,433,088.	72,461.		
Operating and Administrative Expenses	13 Compensation of officers, directors, trustees, etc.	63,648.	15,912.	0.	47,736.
	14 Other employee salaries and wages				
	15 Pension plans, employee benefits	26,022.	6,506.	0.	19,516.
	16a Legal fees				
	b Accounting fees	14,831.	13,348.	0.	1,483.
	c Other professional fees	84,224.	84,224.	0.	0.
	17 Interest				
	18 Taxes	15,534.	15,534.	0.	0.
	19 Depreciation and depletion	45,402.	0.	45,402.	
	20 Occupancy	62,425.	23,500.	25,674.	13,251.
	21 Travel, conferences, and meetings	506.	0.	0.	506.
	22 Printing and publications				
	23 Other expenses	8,971.	2,587.	1,385.	4,999.
	24 Total operating and administrative expenses. Add lines 13 through 23	321,563.	161,611.	72,461.	87,491.
	25 Contributions, gifts, grants paid	2,143,120.			2,143,120.
26 Total expenses and disbursements. Add lines 24 and 25	2,464,683.	161,611.	72,461.	2,230,611.	
27 Subtract line 26 from line 12:					
a Excess of revenue over expenses and disbursements	137,530.				
b Net investment income (if negative, enter -0-)		2,271,477.			
c Adjusted net income (if negative, enter -0-)			0.		

RICHARD A. HENSON FOUNDATION, INC.

52-1642558

Form  
(Worksheet)**990-W****Estimated Tax on Unrelated Business Taxable  
Income for Tax-Exempt Organizations**

(and on Investment Income for Private Foundations) FORM 990-PF

**2024**

► Keep for your records. Do not send to the Internal Revenue Service.

1	Unrelated business taxable income expected in the tax year .....	1	
2	Tax on the amount on line 1 .....	2	
3	Alternative minimum tax for trusts .....	3	
4	Total. Add lines 2 and 3 .....	4	
5	Estimated tax credits .....	5	
6	Subtract line 5 from line 4 .....	6	
7	Other taxes .....	7	
8	Total. Add lines 6 and 7 .....	8	
9	Credit for federal tax paid on fuels .....	9	
10a	Subtract line 9 from line 8. <b>Note:</b> If less than \$500, the organization does not need to make estimated tax payments .....	10a	60,000.
b	Enter the tax shown on the 2023 return. <b>Caution:</b> If zero or the tax year was for less than 12 months, skip this line and enter the amount from line 10a on line 10c .....	10b	
c	<b>2024 Estimated Tax.</b> Enter the smaller of line 10a or line 10b. If the organization is required to skip line 10b, enter the amount from line 10a on line 10c .....	10c	60,000.

  

	(a)	(b)	(c)	(d)
11 <b>Installment due dates</b> .....	11 05/15/24	06/17/24	09/16/24	12/16/24
12 <b>Installments.</b> Enter 25% of line 10c in columns (a) through (d) .....	12 15,000.	15,000.	15,000.	15,000.
13 <b>2023 Overpayment</b> .....	13 3,146.			
14 <b>Payment due</b> (Subtract line 13 from line 12) .....	14 11,854.	15,000.	15,000.	15,000.

Form **990-W**

**ESTIMATED TAX**  
**OVERPAYMENT APPLIED**  
**AMOUNT DUE**

60,000.  
3,146.  
56,854.

**Part II Balance Sheets**

Attached schedules and amounts in the description column should be for end-of-year amounts only.

		Beginning of year	End of year	
		(a) Book Value	(b) Book Value	(c) Fair Market Value
<b>Assets</b>	1 Cash - non-interest-bearing			
	2 Savings and temporary cash investments	163,560.	152,580.	152,580.
	3 Accounts receivable			
	Less: allowance for doubtful accounts			
	4 Pledges receivable			
	Less: allowance for doubtful accounts			
	5 Grants receivable			
	6 Receivables due from officers, directors, trustees, and other disqualified persons			
	7 Other notes and loans receivable			
	Less: allowance for doubtful accounts			
	8 Inventories for sale or use			
	9 Prepaid expenses and deferred charges			
	10a Investments - U.S. and state government obligations			
	b Investments - corporate stock	STMT 8 33,633,089.	33,692,781.	40,218,271.
	c Investments - corporate bonds			
	11 Investments - land, buildings, and equipment: basis			
Less: accumulated depreciation				
12 Investments - mortgage loans				
13 Investments - other				
14 Land, buildings, and equipment: basis	1,138,355.			
Less: accumulated depreciation	768,734.	342,362.	369,621.	
15 Other assets (describe)	STATEMENT 9	1,592,772.	1,651,931.	2,737,113.
16 <b>Total assets</b> (to be completed by all filers - see the instructions. Also, see page 1, item I)		35,731,783.	35,866,913.	43,477,585.
<b>Liabilities</b>	17 Accounts payable and accrued expenses	2,400.		
	18 Grants payable			
	19 Deferred revenue			
	20 Loans from officers, directors, trustees, and other disqualified persons			
	21 Mortgages and other notes payable			
	22 Other liabilities (describe)			
23 <b>Total liabilities</b> (add lines 17 through 22)		2,400.	0.	
<b>Net Assets or Fund Balances</b>	Foundations that follow FASB ASC 958, check here <input checked="" type="checkbox"/> and complete lines 24, 25, 29, and 30.			
	24 Net assets without donor restrictions	34,136,611.	34,214,982.	
	25 Net assets with donor restrictions	1,592,772.	1,651,931.	
	Foundations that do not follow FASB ASC 958, check here <input type="checkbox"/> and complete lines 26 through 30.			
	26 Capital stock, trust principal, or current funds			
	27 Paid-in or capital surplus, or land, bldg., and equipment fund			
	28 Retained earnings, accumulated income, endowment, or other funds			
	29 <b>Total net assets or fund balances</b>	35,729,383.	35,866,913.	
30 <b>Total liabilities and net assets/fund balances</b>		35,731,783.	35,866,913.	

**Part III Analysis of Changes in Net Assets or Fund Balances**

1 Total net assets or fund balances at beginning of year - Part II, column (a), line 29 (must agree with end-of-year figure reported on prior year's return)	1	35,729,383.
2 Enter amount from Part I, line 27a	2	137,530.
3 Other increases not included in line 2 (itemize)	3	0.
4 Add lines 1, 2, and 3	4	35,866,913.
5 Decreases not included in line 2 (itemize)	5	0.
6 <b>Total net assets or fund balances at end of year (line 4 minus line 5) - Part II, column (b), line 29</b>	6	35,866,913.

**Part VI-A Statements Regarding Activities**

	Yes	No
1a During the tax year, did the foundation attempt to influence any national, state, or local legislation or did it participate or intervene in any political campaign?		X
1b Did it spend more than \$100 during the year (either directly or indirectly) for political purposes? See the instructions for the definition. If the answer is "Yes" to 1a or 1b, attach a detailed description of the activities and copies of any materials published or distributed by the foundation in connection with the activities.		X
1c Did the foundation file Form 1120-POL for this year?		X
d Enter the amount (if any) of tax on political expenditures (section 4955) imposed during the year: (1) On the foundation. \$ 0. (2) On foundation managers. \$ 0.		
e Enter the reimbursement (if any) paid by the foundation during the year for political expenditure tax imposed on foundation managers. \$ 0.		
2 Has the foundation engaged in any activities that have not previously been reported to the IRS? If "Yes," attach a detailed description of the activities.		X
3 Has the foundation made any changes, not previously reported to the IRS, in its governing instrument, articles of incorporation, or bylaws, or other similar instruments? If "Yes," attach a conformed copy of the changes		X
4a Did the foundation have unrelated business gross income of \$1,000 or more during the year?		X
b If "Yes," has it filed a tax return on Form 990-T for this year? N/A		
5 Was there a liquidation, termination, dissolution, or substantial contraction during the year? If "Yes," attach the statement required by General Instruction T.		X
6 Are the requirements of section 508(e) (relating to sections 4941 through 4945) satisfied either: • By language in the governing instrument, or • By state legislation that effectively amends the governing instrument so that no mandatory directions that conflict with the state law remain in the governing instrument?	X	
7 Did the foundation have at least \$5,000 in assets at any time during the year? If "Yes," complete Part II, col. (c), and Part XIV	X	
8a Enter the states to which the foundation reports or with which it is registered. See instructions. MD		
b If the answer is "Yes" to line 7, has the foundation furnished a copy of Form 990-PF to the Attorney General (or designate) of each state as required by General Instruction G? If "No," attach explanation	X	
9 Is the foundation claiming status as a private operating foundation within the meaning of section 4942(j)(3) or 4942(j)(5) for calendar year 2023 or the tax year beginning in 2023? See the instructions for Part XIII. If "Yes," complete Part XIII		X
10 Did any persons become substantial contributors during the tax year? If "Yes," attach a schedule listing their names and addresses		X
11 At any time during the year, did the foundation, directly or indirectly, own a controlled entity within the meaning of section 512(b)(13)? If "Yes," attach schedule. See instructions		X
12 Did the foundation make a distribution to a donor advised fund over which the foundation or a disqualified person had advisory privileges? If "Yes," attach statement. See instructions		X
13 Did the foundation comply with the public inspection requirements for its annual returns and exemption application? Website address RICHARDHENSONFOUNDATION.ORG	X	
14 The books are in care of STACEY MCMICHAEL Telephone no. 410-742-7057 Located at 200 WEST MAIN STREET, SALISBURY, MD ZIP+4 21801		
15 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-PF in lieu of Form 1041 - check here <input type="checkbox"/> and enter the amount of tax-exempt interest received or accrued during the year 15 N/A		
16 At any time during calendar year 2023, did the foundation have an interest in or a signature or other authority over a bank, securities, or other financial account in a foreign country? See the instructions for exceptions and filing requirements for FinCEN Form 114. If "Yes," enter the name of the foreign country		X

**Part VI-B Statements Regarding Activities for Which Form 4720 May Be Required**

File Form 4720 if any item is checked in the "Yes" column, unless an exception applies.

	Yes	No
<b>1a</b> During the year, did the foundation (either directly or indirectly):		
(1) Engage in the sale or exchange, or leasing of property with a disqualified person? .....	1a(1)	X
(2) Borrow money from, lend money to, or otherwise extend credit to (or accept it from) a disqualified person? .....	1a(2)	X
(3) Furnish goods, services, or facilities to (or accept them from) a disqualified person? .....	1a(3)	X
(4) Pay compensation to, or pay or reimburse the expenses of, a disqualified person? .....	1a(4)	X
(5) Transfer any income or assets to a disqualified person (or make any of either available for the benefit or use of a disqualified person)? .....	1a(5)	X
(6) Agree to pay money or property to a government official? (Exception. Check "No" if the foundation agreed to make a grant to or to employ the official for a period after termination of government service, if terminating within 90 days.) .....	1a(6)	X
<b>b</b> If any answer is "Yes" to 1a(1)-(6), did any of the acts fail to qualify under the exceptions described in Regulations section 53.4941(d)-3 or in a current notice regarding disaster assistance? See instructions .....	1b	
<b>c</b> Organizations relying on a current notice regarding disaster assistance, check here .....		
<b>d</b> Did the foundation engage in a prior year in any of the acts described in 1a, other than excepted acts, that were not corrected before the first day of the tax year beginning in 2023? .....	1d	X
<b>2</b> Taxes on failure to distribute income (section 4942) (does not apply for years the foundation was a private operating foundation defined in section 4942(j)(3) or 4942(j)(5)):		
<b>a</b> At the end of tax year 2023, did the foundation have any undistributed income (Part XII, lines 6d and 6e) for tax year(s) beginning before 2023? .....	2a	X
If "Yes," list the years .....		
<b>b</b> Are there any years listed in 2a for which the foundation is not applying the provisions of section 4942(a)(2) (relating to incorrect valuation of assets) to the year's undistributed income? (If applying section 4942(a)(2) to all years listed, answer "No" and attach statement - see instructions.) .....	2b	
<b>c</b> If the provisions of section 4942(a)(2) are being applied to any of the years listed in 2a, list the years here. ....		
<b>3a</b> Did the foundation hold more than a 2% direct or indirect interest in any business enterprise at any time during the year? .....	3a	X
<b>b</b> If "Yes," did it have excess business holdings in 2023 as a result of (1) any purchase by the foundation or disqualified persons after May 26, 1969; (2) the lapse of the 5-year period (or longer period approved by the Commissioner under section 4943(c)(7)) to dispose of holdings acquired by gift or bequest; or (3) the lapse of the 10-, 15-, or 20-year first phase holding period? (Use Form 4720, Schedule C, to determine if the foundation had excess business holdings in 2023.) .....	3b	
<b>4a</b> Did the foundation invest during the year any amount in a manner that would jeopardize its charitable purposes? .....	4a	X
<b>b</b> Did the foundation make any investment in a prior year (but after December 31, 1969) that could jeopardize its charitable purpose that had not been removed from jeopardy before the first day of the tax year beginning in 2023? .....	4b	X

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**Part VI-B** Statements Regarding Activities for Which Form 4720 May Be Required (continued)

	Yes	No
5a During the year, did the foundation pay or incur any amount to:		
(1) Carry on propaganda, or otherwise attempt to influence legislation (section 4945(e))?	5a(1)	X
(2) Influence the outcome of any specific public election (see section 4955); or to carry on, directly or indirectly, any voter registration drive?	5a(2)	X
(3) Provide a grant to an individual for travel, study, or other similar purposes?	5a(3)	X
(4) Provide a grant to an organization other than a charitable, etc., organization described in section 4945(d)(4)(A)? See instructions	5a(4)	X
(5) Provide for any purpose other than religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals?	5a(5)	X
b If any answer is "Yes" to 5a(1)-(5), did any of the transactions fail to qualify under the exceptions described in Regulations section 53.4945 or in a current notice regarding disaster assistance? See instructions	5b	N/A
c Organizations relying on a current notice regarding disaster assistance, check here <input type="checkbox"/>		
d If the answer is "Yes" to question 5a(4), does the foundation claim exemption from the tax because it maintained expenditure responsibility for the grant? If "Yes," attach the statement required by Regulations section 53.4945-5(d).	5d	N/A
6a Did the foundation, during the year, receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?	6a	X
b Did the foundation, during the year, pay premiums, directly or indirectly, on a personal benefit contract? If "Yes" to 6b, file Form 8870.	6b	X
7a At any time during the tax year, was the foundation a party to a prohibited tax shelter transaction?	7a	X
b If "Yes," did the foundation receive any proceeds or have any net income attributable to the transaction?	7b	N/A
8 Is the foundation subject to the section 4960 tax on payment(s) of more than \$1,000,000 in remuneration or excess parachute payment(s) during the year?	8	X

**Part VII** Information About Officers, Directors, Trustees, Foundation Managers, Highly Paid Employees, and Contractors**1** List all officers, directors, trustees, and foundation managers and their compensation.

(a) Name and address	(b) Title, and average hours per week devoted to position	(c) Compensation (If not paid, enter -0-)	(d) Contributions to employee benefit plans and deferred compensation	(e) Expense account, other allowances
SEE STATEMENT 10		0.	0.	0.

**2** Compensation of five highest-paid employees (other than those included on line 1). If none, enter "NONE."

(a) Name and address of each employee paid more than \$50,000	(b) Title, and average hours per week devoted to position	(c) Compensation	(d) Contributions to employee benefit plans and deferred compensation	(e) Expense account, other allowances
STACEY MCMICHAEL - 200 WEST MAIN STREET, SALISBURY, MD 21801	EXECUTIVE DIRECTOR	35.00	65,648.	0.

Total number of other employees paid over \$50,000 0

**Part VII****Information About Officers, Directors, Trustees, Foundation Managers, Highly Paid Employees, and Contractors** (continued)**3 Five highest-paid independent contractors for professional services. If none, enter "NONE."**

(a) Name and address of each person paid more than \$50,000	(b) Type of service	(c) Compensation
NONE		

Total number of others receiving over \$50,000 for professional services

0

**Part VIII-A Summary of Direct Charitable Activities**

List the foundation's four largest direct charitable activities during the tax year. Include relevant statistical information such as the number of organizations and other beneficiaries served, conferences convened, research papers produced, etc.

Expenses

1	N/A	
2		
3		
4		

**Part VIII-B Summary of Program-Related Investments**

Describe the two largest program-related investments made by the foundation during the tax year on lines 1 and 2.

Amount

1	N/A	
2		
All other program-related investments. See instructions.		
3		

Total. Add lines 1 through 3

0.

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**Part IX** Minimum Investment Return (All domestic foundations must complete this part. Foreign foundations, see instructions.)

1	Fair market value of assets not used (or held for use) directly in carrying out charitable, etc., purposes:		
a	Average monthly fair market value of securities	1a	40,494,064.
b	Average of monthly cash balances	1b	234,013.
c	Fair market value of all other assets (see instructions)	1c	369,621.
d	Total (add lines 1a, b, and c)	1d	41,097,698.
e	Reduction claimed for blockage or other factors reported on lines 1a and 1c (attach detailed explanation)	1e	0.
2	Acquisition indebtedness applicable to line 1 assets	2	0.
3	Subtract line 2 from line 1d	3	41,097,698.
4	Cash deemed held for charitable activities. Enter 1.5% (0.015) of line 3 (for greater amount, see instructions)	4	616,465.
5	Net value of noncharitable-use assets. Subtract line 4 from line 3	5	40,481,233.
6	Minimum investment return. Enter 5% (0.05) of line 5	6	2,024,062.

**Part X** Distributable Amount (see instructions) (Section 4942(j)(3) and (j)(5) private operating foundations and certain foreign organizations, check here ☐ and do not complete this part.)

1	Minimum investment return from Part IX, line 6	1	2,024,062.
2a	Tax on investment income for 2023 from Part V, line 5	2a	31,574.
b	Income tax for 2023. (This does not include the tax from Part V.)	2b	
c	Add lines 2a and 2b	2c	31,574.
3	Distributable amount before adjustments. Subtract line 2c from line 1	3	1,992,488.
4	Recoveries of amounts treated as qualifying distributions	4	0.
5	Add lines 3 and 4	5	1,992,488.
6	Deduction from distributable amount (see instructions)	6	0.
7	Distributable amount as adjusted. Subtract line 6 from line 5. Enter here and on Part XII, line 1	7	1,992,488.

**Part XI** Qualifying Distributions (see instructions)

1	Amounts paid (including administrative expenses) to accomplish charitable, etc., purposes:		
a	Expenses, contributions, gifts, etc. - total from Part I, column (d), line 26	1a	2,230,611.
b	Program-related investments - total from Part VIII-B	1b	0.
2	Amounts paid to acquire assets used (or held for use) directly in carrying out charitable, etc., purposes	2	
3	Amounts set aside for specific charitable projects that satisfy the:		
a	Suitability test (prior IRS approval required)	3a	
b	Cash distribution test (attach the required schedule)	3b	
4	Qualifying distributions. Add lines 1a through 3b. Enter here and on Part XII, line 4	4	2,230,611.

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**Part XII** Undistributed Income (see instructions)

	(a) Corpus	(b) Years prior to 2022	(c) 2022	(d) 2023
1 Distributable amount for 2023 from Part X, line 7				1,992,488.
2 Undistributed income, if any, as of the end of 2023:				
a Enter amount for 2022 only			269,663.	
b Total for prior years:		0.		
3 Excess distributions carryover, if any, to 2023:				
a From 2018				
b From 2019				
c From 2020				
d From 2021				
e From 2022				
f Total of lines 3a through e	0.			
4 Qualifying distributions for 2023 from Part XI, line 4: \$ 2,230,611.				
a Applied to 2022, but not more than line 2a			269,663.	
b Applied to undistributed income of prior years (Election required - see instructions)		0.		
c Treated as distributions out of corpus (Election required - see instructions)	0.			
d Applied to 2023 distributable amount	0.			1,960,948.
e Remaining amount distributed out of corpus	0.			
5 Excess distributions carryover applied to 2023 (If an amount appears in column (d), the same amount must be shown in column (a).)	0.			0.
6 Enter the net total of each column as indicated below:	0.			
a Corpus. Add lines 3f, 4c, and 4e. Subtract line 5	0.			
b Prior years' undistributed income. Subtract line 4b from line 2b		0.		
c Enter the amount of prior years' undistributed income for which a notice of deficiency has been issued, or on which the section 4942(a) tax has been previously assessed		0.		
d Subtract line 6c from line 6b. Taxable amount - see instructions		0.		
e Undistributed income for 2022. Subtract line 4a from line 2a. Taxable amount - see instr.			0.	
f Undistributed income for 2023. Subtract lines 4d and 5 from line 1. This amount must be distributed in 2024				31,540.
7 Amounts treated as distributions out of corpus to satisfy requirements imposed by section 170(b)(1)(F) or 4942(g)(3) (Election may be required - see instructions)	0.			
8 Excess distributions carryover from 2018 not applied on line 5 or line 7	0.			
9 Excess distributions carryover to 2024. Subtract lines 7 and 8 from line 6a	0.			
10 Analysis of line 9:				
a Excess from 2019				
b Excess from 2020				
c Excess from 2021				
d Excess from 2022				
e Excess from 2023				

N/A

foundation, and the ruling is effective for 2023, enter the date of the ruling

☐ 4942(j)(3) or ☐ 4942(j)(5)

Tax year	Prior 3 years				
(a) 2023	(b) 2022	(c) 2021	(d) 2020		(e) Total

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**Part XIV** Supplementary Information (continued)**3 Grants and Contributions Paid During the Year or Approved for Future Payment**

Recipient		If recipient is an individual, show any relationship to any foundation manager or substantial contributor	Foundation status of recipient	Purpose of grant or contribution	Amount
Name and address (home or business)					
a Paid during the year					
BIG BROTHERS/BIG SISTERS 1915 N SALISBURY BLVD SALISBURY, MD 21801			PC	OPERATING EXPENSES	22,100.
CHESAPEAKE HOUSING MISSION 30754 FOXCHASE DR SALISBURY, MD 21801			PC	OPERATING EXPENSES	25,000.
COMMUNITY FOUNDATION OF THE EASTERN SHORE 1324 BELMONT AVE SALISBURY, MD 21804			PC	OPERATING EXPENSES	8,200.
DELMARVA COUNCIL BOY SCOUTS OF AMERICA 1910 BADEN POWELL WAY DOVER, DE 19904			PC	SUSTAINING MEMBERSHIP	110,879.
ELEVEN 21 INC, EPOCH DREAM CENTER 7545 LEVIN DASHIELL ROAD HEBRON, MD 21830			PC	OPERATING EXPENSES OPERATING EXPENSES	72,030. 2,143,120.
Total SEE CONTINUATION SHEET(S)					3a
b Approved for future payment					
NONE					
Total					3b
					0.



## Part XVI

## Information Regarding Transfers to and Transactions and Relationships With Noncharitable Exempt Organizations

- |          |  |              |            |           |
|----------|--|--------------|------------|-----------|
| <b>1</b> | Did the organization directly or indirectly engage in any of the following with any other organization described in section 501(c)(3) (other than section 501(c)(3) organizations) or in section 527, relating to political organizations?   |              | <b>Yes</b> | <b>No</b> |
|          |  |              |            |           |
| <b>a</b> | Transfers from the reporting foundation to a noncharitable exempt organization of:   |              |            |           |
|          |  |              |            |           |
|          | (1) Cash   | <b>1a(1)</b> |            | <b>X</b>  |
|          | (2) Other assets   | <b>1a(2)</b> |            | <b>X</b>  |
| <b>b</b> | Other transactions:  |              |            |           |
|          |  |              |            |           |
|          | (1) Sales of assets to a noncharitable exempt organization   | <b>1b(1)</b> |            | <b>X</b>  |
|          | (2) Purchases of assets from a noncharitable exempt organization   | <b>1b(2)</b> |            | <b>X</b>  |
|          | (3) Rental of facilities, equipment, or other assets   | <b>1b(3)</b> |            | <b>X</b>  |
|          | (4) Reimbursement arrangements   | <b>1b(4)</b> |            | <b>X</b>  |
|          | (5) Loans or loan guarantees   | <b>1b(5)</b> |            | <b>X</b>  |
|          | (6) Performance of services or membership or fundraising solicitations   | <b>1b(6)</b> |            | <b>X</b>  |
| <b>c</b> | Sharing of facilities, equipment, mailing lists, other assets, or paid employees   | <b>1c</b>    |            | <b>X</b>  |
| <b>d</b> | If the answer to any of the above is "Yes," complete the following schedule. Column (b) should always show the fair market value of the goods, other assets, or services given by the reporting foundation. If the foundation received less than fair market value in any transaction or sharing arrangement, show in column (d) the value of the goods, other assets, or services received. |              |            |           |

[illegible]

- 2a** Is the foundation directly or indirectly affiliated with, or related to, one or more tax-exempt organizations described in section 501(c) (other than section 501(c)(3)) or in section 527? ☐ Yes ☒ No
- b** If "Yes," complete the following schedule.

(a) Name of organization	(b) Type of organization	(c) Description of relationship
N/A		

**Sign  
Here**

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.

May the IRS discuss this return with the preparer shown below? See instr.

☒ Yes ☐ No

Signature of officer or trustee

Date \_\_\_\_\_

**TREASURER**

Title

**Paid  
Preparer  
Use Only**

Print/Type preparer's name	
----------------------------	--

JOHN M. STERN,  
C.P.A.

Preparer's signature

Date
------

Check ☐  
self-employed

PTIN
------

P00000490

Firm's name **PKS & COMPANY, P.A.**

Firm's EIN	52-1224986
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Firm's address	1801 SWEETBAY DRIVE SALISBURY, MD 21804
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Phone no. (410) 546-5600

**Part XIV Supplementary Information****3 Grants and Contributions Paid During the Year (Continuation)**

Recipient Name and address (home or business)	If recipient is an individual, show any relationship to any foundation manager or substantial contributor	Foundation status of recipient	Purpose of grant or contribution	Amount
HABITAT FOR HUMANITY 908 WEST ISABELLA STREET SALISBURY, MD 21801		PC	OPERATING EXPENSES	1,000.
HORIZONS DELMARVA 225 N DIVISION ST UNIT 5 SALISBURY, MD 21801		PC	OPERATING EXPENSES	10,500.
JUNIOR ACHIEVEMENT OF THE EASTERN SHORE 200 W MAIN STREET SALISBURY, MD 21801		PC	CAPITAL CAMPAIGN AND OPERATIONS	446,667.
MAIN STREET GYM 145 EAST CARROLL STREET, UNIT 201 SALISBURY, MD 21801		PC	OPERATING EXPENSES	10,000.
MARYLAND FOLK FESTIVAL 125 N DIVISION ST SALISBURY, MD 21801		PC	OPERATING EXPENSES	25,000.
RESOURCE RECOVERY CENTER 200 W MAIN STREET SALISBURY, MD 21801		PC	OPERATING EXPENSES	1,000.
ROTARY CLUB OF SALISBURY 1715 RIVERSIDE DR SALISBURY, MD 21801		PC	OPERATING EXPENSES	7,500.
SALISBURY CHRISTIAN SCHOOL 807 PARKER ROAD SALISBURY, MD 21804		PC	CAPITAL CONTRIBUTION	50,000.
SALISBURY SUNRISE ROTARY CLUB PO BOX 4473 SALISBURY, MD 21803		PC	OPERATING EXPENSES	1,000.
SALISBURY URBAN MINISTRIES 326 BARCLAY STREET SALISBURY, MD 21804		PC	OPERATING EXPENSES	15,000.
<b>Total from continuation sheets</b>				<b>1,904,911.</b>

**Part XIV Supplementary Information****3 Grants and Contributions Paid During the Year (Continuation)**

Recipient			If recipient is an individual, show any relationship to any foundation manager or substantial contributor	Foundation status of recipient	Purpose of grant or contribution	Amount
Name and address (home or business)						
SALVATION ARMY 407 OAK ST SALISBURY, MD 21804				PC	OPERATING EXPENSES	1,000.
THE CHILD AND FAMILY FOUNDATION 213 W MAIN ST SUITE 205 SALISBURY, MD 21801				PC	OPERATING EXPENSES	7,225.
UNITED WAY LOWER EASTERN SHORE 803 N SALISBURY BLVD #2100 SALISBURY, MD 21801				PC	IMAGINATION LIBRARY	45,200.
VARIOUS VARIOUS SALISBURY, MD 21804				PC	OPERATING EXPENSES	13,676.
VILLAGE OF HOPE 1001 LAKE ST SALISBURY, MD 21801				PC	OPERATING EXPENSES	7,810.
WOR WIC COMMUNITY COLLEGE FOUNDATION 32000 CAMPUS DRIVE SALISBURY, MD 21804				PC	CAPITAL CAMPAIGN	401,000.
YMCA OF THE CHESAPEAKE PO BOX 3296 SALISBURY, MD 21802-3296				PC	OPERATING EXPENSES	30,000.
YOUNG LIFE PO BOX 3822 SALISBURY, MD 21802				PC	OPERATING EXPENSES	12,500.
HAGERSTOWN AVIATION MUSEUM 18450 SHOWALTER ROAD BLDG 8 HAGERSTOWN, MD 21742				PC	CAPITAL CAMPAIGN	433,333.
SALISBURY UNIVERSITY FOUNDATION 1308 CAMDEN AVE SALISBURY, MD 21801				PC	NEW PLANETARIUM	200,000.
Total from continuation sheets						

52-1642558

3	Grants and Contributions Paid During the Year (Continuation)		
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323631  
04-01-23



## FORM 990-PF INTEREST ON SAVINGS AND TEMPORARY CASH INVESTMENTS STATEMENT 1

SOURCE	(A) REVENUE PER BOOKS	(B) NET INVESTMENT INCOME	(C) ADJUSTED NET INCOME
FIRST SHORE FEDERAL VANGUARD	323. 12,580.	323. 12,580.	323. 12,580.
TOTAL TO PART I, LINE 3	12,903.	12,903.	12,903.

## FORM 990-PF DIVIDENDS AND INTEREST FROM SECURITIES STATEMENT 2

SOURCE	GROSS AMOUNT	CAPITAL GAINS DIVIDENDS	(A) REVENUE PER BOOKS	(B) NET INVEST- MENT INCOME	(C) ADJUSTED NET INCOME
BOY SCOUT ENDOWMENT FUND UNRESTRICTED INVESTMENTS US INTEREST	65,170. 1,215,819. 6,445.	0. 305,517. 0.	65,170. 910,302. 6,445.	65,170. 910,302. 6,445.	65,170. 910,302. 6,445.
TO PART I, LINE 4	1,287,434.	305,517.	981,917.	981,917.	981,917.

## FORM 990-PF OTHER INCOME STATEMENT 3

DESCRIPTION	(A) REVENUE PER BOOKS	(B) NET INVEST- MENT INCOME	(C) ADJUSTED NET INCOME
FACILITIES COST REIMB. EXCISE TAX REFUND	72,461. 34,661.	0. 0.	72,461. 0.
TOTAL TO FORM 990-PF, PART I, LINE 11	107,122.	0.	72,461.

## FORM 990-PF ACCOUNTING FEES STATEMENT 4

DESCRIPTION	(A) EXPENSES PER BOOKS	(B) NET INVEST- MENT INCOME	(C) ADJUSTED NET INCOME	(D) CHARITABLE PURPOSES
ACCOUNTING	14,831.	13,348.	0.	1,483.
TO FORM 990-PF, PG 1, LN 16B	14,831.	13,348.	0.	1,483.

FORM 990-PF	OTHER PROFESSIONAL FEES			STATEMENT 5
DESCRIPTION	(A) EXPENSES PER BOOKS	(B) NET INVEST- MENT INCOME	(C) ADJUSTED NET INCOME	(D) CHARITABLE PURPOSES
INVESTMENT MANAGEMENT FEES	84,224.	84,224.	0.	0.
TO FORM 990-PF, PG 1, LN 16C	84,224.	84,224.	0.	0.

FORM 990-PF	TAXES			STATEMENT 6
DESCRIPTION	(A) EXPENSES PER BOOKS	(B) NET INVEST- MENT INCOME	(C) ADJUSTED NET INCOME	(D) CHARITABLE PURPOSES
FOREIGN TAXES	15,534.	15,534.	0.	0.
TO FORM 990-PF, PG 1, LN 18	15,534.	15,534.	0.	0.

FORM 990-PF	OTHER EXPENSES			STATEMENT 7
DESCRIPTION	(A) EXPENSES PER BOOKS	(B) NET INVEST- MENT INCOME	(C) ADJUSTED NET INCOME	(D) CHARITABLE PURPOSES
SUPPLIES	5,254.	1,005.	1,236.	3,013.
MISCELLANEOUS	1,932.	483.	149.	1,300.
TELEPHONE AND FAX	1,297.	972.	0.	325.
POSTAGE AND PRINTING	488.	127.	0.	361.
TO FORM 990-PF, PG 1, LN 23	8,971.	2,587.	1,385.	4,999.

FORM 990-PF	CORPORATE STOCK		STATEMENT 8
DESCRIPTION	BOOK VALUE	FAIR MARKET VALUE	
VANGUARD	33,692,781.	40,218,271.	
TOTAL TO FORM 990-PF, PART II, LINE 10B	33,692,781.	40,218,271.	

## FORM 990-PF

## OTHER ASSETS

## STATEMENT 9

DESCRIPTION	BEGINNING OF YR BOOK VALUE	END OF YEAR BOOK VALUE	FAIR MARKET VALUE
BOY SCOUT ENDOWMENT FUND	1,592,772.	1,651,931.	2,737,113.
TO FORM 990-PF, PART II, LINE 15	1,592,772.	1,651,931.	2,737,113.

## FORM 990-PF

PART VII - LIST OF OFFICERS, DIRECTORS  
TRUSTEES AND FOUNDATION MANAGERS

## STATEMENT 10

NAME AND ADDRESS	TITLE AND AVRG HRS/WK	COMPEN- SATION	EMPLOYEE BEN PLAN CONTRIB	EXPENSE ACCOUNT
STEPHEN R. FARROW 200 WEST MAIN STREET SALISBURY, MD 21801	TRUSTEE 2.00	0.	0.	0.
SUSANNE A. HOLLOWAY 200 WEST MAIN STREET SALISBURY, MD 21801	TREASURER 2.00	0.	0.	0.
JON P. SHERWELL 200 WEST MAIN STREET SALISBURY, MD 21801	SECRETARY 2.00	0.	0.	0.
THOMAS H. EVANS 200 WEST MAIN STREET SALISBURY, MD 21801	CHAIRMAN 2.00	0.	0.	0.
VICTOR H. LAWS, III 200 WEST MAIN STREET SALISBURY, MD 21801	TRUSTEE 2.00	0.	0.	0.
GREGORY J. OLINDE 200 WEST MAIN STREET SALISBURY, MD 21801	VICE CHAIRMAN 2.00	0.	0.	0.
TOTALS INCLUDED ON 990-PF, PAGE 6, PART VII		0.	0.	0.

Form **8879-TE****IRS E-file Signature Authorization  
for a Tax Exempt Entity**

OMB No. 1545-0047

**2023**Department of the Treasury  
Internal Revenue Service

For calendar year 2023, or fiscal year beginning \_\_\_\_\_, 2023, and ending \_\_\_\_\_, 20\_\_\_\_

**Do not send to the IRS. Keep for your records.**  
**Go to [www.irs.gov/Form8879TE](http://www.irs.gov/Form8879TE) for the latest information.**

Name of filer

**RICHARD A. HENSON FOUNDATION, INC.**

EIN or SSN

**52-1642558**

Name and title of officer or person subject to tax

**SUSANNE HOLLOWAY  
TREASURER****Part I Type of Return and Return Information**

Check the box for the return for which you are using this Form 8879-TE and enter the applicable amount, if any, from the return. Form 8038-CP and Form 5330 filers may enter dollars and cents. For all other forms, enter whole dollars only. If you check the box on line 1a, 2a, 3a, 4a, 5a, 6a, 7a, 8a, 9a, or 10a below, and the amount on that line for the return being filed with this form was blank, then leave line 1b, 2b, 3b, 4b, 5b, 6b, 7b, 8b, 9b, or 10b, whichever is applicable, blank (do not enter -0-). But, if you entered -0- on the return, then enter -0- on the applicable line below. **Do not complete more than one line in Part I.**

1a Form 990 check here	<input type="checkbox"/>	b Total revenue, if any (Form 990, Part VIII, column (A), line 12)	1b
2a Form 990-EZ check here	<input type="checkbox"/>	b Total revenue, if any (Form 990-EZ, line 9)	2b
3a Form 1120-POL check here	<input type="checkbox"/>	b Total tax (Form 1120-POL, line 22)	3b
4a Form 990-PF check here	<input checked="" type="checkbox"/>	b Tax based on investment income (Form 990-PF, Part V, line 5)	4b <b>31,574.</b>
5a Form 8868 check here	<input type="checkbox"/>	b Balance due (Form 8868, line 3c)	5b
6a Form 990-T check here	<input type="checkbox"/>	b Total tax (Form 990-T, Part III, line 4)	6b
7a Form 4720 check here	<input type="checkbox"/>	b Total tax (Form 4720, Part III, line 1)	7b
8a Form 5227 check here	<input type="checkbox"/>	b FMV of assets at end of tax year (Form 5227, Item D)	8b
9a Form 5330 check here	<input type="checkbox"/>	b Tax due (Form 5330, Part II, line 19)	9b
10a Form 8038-CP check here	<input type="checkbox"/>	b Amount of credit payment requested (Form 8038-CP, Part III, line 22)	10b

**Part II Declaration and Signature Authorization of Officer or Person Subject to Tax**

Under penalties of perjury, I declare that ☒ I am an officer of the above entity or ☐ I am a person subject to tax with respect to (name of entity) \_\_\_\_\_, (EIN) \_\_\_\_\_ and that I have examined a copy of the 2023 electronic return and accompanying schedules and statements, and, to the best of my knowledge and belief, they are true, correct, and complete. I further declare that the amount in Part I above is the amount shown on the copy of the electronic return. I consent to allow my intermediate service provider, transmitter, or electronic return originator (ERO) to send the return to the IRS and to receive from the IRS (a) an acknowledgement of receipt or reason for rejection of the transmission, (b) the reason for any delay in processing the return or refund, and (c) the date of any refund. If applicable, I authorize the U.S. Treasury and its designated Financial Agent to initiate an electronic funds withdrawal (direct debit) entry to the financial institution account indicated in the tax preparation software for payment of the federal taxes owed on this return, and the financial institution to debit the entry to this account. To revoke a payment, I must contact the U.S. Treasury Financial Agent at 1-888-353-4537 no later than 2 business days prior to the payment (settlement) date. I also authorize the financial institutions involved in the processing of the electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payment. I have selected a personal identification number (PIN) as my signature for the electronic return and, if applicable, the consent to electronic funds withdrawal.

**PIN: check one box only**☒ I authorize **PKS & COMPANY, P.A.**

ERO firm name

to enter my PIN **35762**Enter five numbers, but  
do not enter all zeros

as my signature on the tax year 2023 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I also authorize the aforementioned ERO to enter my PIN on the return's disclosure consent screen.

☐ As an officer or person subject to tax with respect to the entity, I will enter my PIN as my signature on the tax year 2023 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I will enter my PIN on the return's disclosure consent screen.

Signature of officer or person subject to tax

Date

**Part III Certification and Authentication****ERO's EFIN/PIN.** Enter your six-digit electronic filing identification number (EFIN) followed by your five-digit self-selected PIN.**5243909996**

Do not enter all zeros

I certify that the above numeric entry is my PIN, which is my signature on the 2023 electronically filed return indicated above. I confirm that I am submitting this return in accordance with the requirements of Pub. 4163, Modernized e-File (MeF) Information for Authorized IRS e-file Providers for Business Returns.

ERO's signature

Date

**ERO Must Retain This Form - See Instructions****Do Not Submit This Form to the IRS Unless Requested To Do So**

For Privacy Act and Paperwork Reduction Act Notice, see instructions.

Form **8879-TE** (2023)



**MARYLAND**  
DEPARTMENT OF  
ASSESSMENTS AND TAXATION

**BUSINESS ENTITY ANNUAL REPORT (FORM 1)**

File online at <https://BusinessExpress.Maryland.gov> or send this fillable form and payment to:  
Maryland Department of Assessments and Taxation, P. O. BOX 17052, Baltimore, Maryland 21297-1052

**2024**

Form 1  
Due April 15, 2024

Date Received by Department

Do not send this form via email nor fax. Do not send multiple businesses in the same envelope. Mailed forms must be typed using this fillable form. Do not make any handwritten changes, corrections or additions to the data, or to the form after it is printed, except your original signature and date.

☐ Initial ☐ Amended

Type of Business	Check One	Prefix	Filing Fee	Type of Business	Check One	Prefix	Filing Fee	TIMELINE	
Domestic Limited Liability Company		W	\$300	Foreign Limited Liability Company		Z	\$300	April 15, 2024	This Form Due
Domestic Limited Liability Partnership		A	\$300	Foreign Limited Liability Partnership		E	\$300	April 15, 2024	Extension Request Due
Domestic Stock Corporation		D	\$300	Foreign Stock Corporation		F	\$300	June 17, 2024	This Form Due If Extended
Domestic Non Stock Corporation	X	D	\$0	Foreign Non Stock Corporation		F	\$0	JULY 1, 2024	County Tax Bills begin to be issued.
Domestic Limited Partnership		M	\$300	Foreign Limited Partnership		P	\$300	<input type="checkbox"/> Check here if the business received a fee waiver prior to 12/31/23 from <a href="https://MarylandSaves.org">MarylandSaves.org</a>	
Domestic Statutory Trust		B	\$300	Foreign Statutory Trust		S	\$300		
SDAT Certified Family Farm		A,D,M,W	\$100	Foreign Insurance Corporation		F	\$300		
Real Estate Investment Trust		D	\$300	Foreign Interstate Corporation		F	\$0		

D02726024	521642558	813000	THE RICHARD A. HENSON FOUNDATION, INC.
SDAT ID NUMBER	FEIN FROM IRS	BUS. CODE FROM IRS	FULL BUSINESS NAME
		200 WEST MAIN STREET SALISBURY MD 21801	
TRADE NAME	MAILING ADDRESS OF ENTITY <input type="checkbox"/> Check here if this is a change of mailing address.		

Only Corporations must complete			
THOMAS H EVANS	GREGORY J OLINDE	JON P SHERWELL	SUSANNE A HOLLOWAY
PRESIDENT'S NAME	VICE-PRESIDENT'S NAME	SECRETARY'S NAME	TREASURER'S NAME
200 WEST MAIN STREET	200 WEST MAIN STREET	200 WEST MAIN STREET	200 WEST MAIN STREET
PRESIDENT'S STREET ADDRESS	VICE-PRESIDENT'S STREET ADDRESS	SECRETARY'S STREET ADDRESS	TREASURER'S STREET ADDRESS
SALISBURY, MD 21801	SALISBURY, MD 21801	SALISBURY, MD 21801	SALISBURY, MD 21801
PRESIDENT'S CITY, STATE, ZIP	VICE-PRESIDENT'S CITY, STATE, ZIP	SECRETARY'S CITY, STATE, ZIP	TREASURER'S CITY, STATE, ZIP

Only Corporations must complete			
STEPHEN R FARROW	VICTOR H LAWS III		
DIRECTOR #1 NAME	DIRECTOR #2 NAME	DIRECTOR #3 NAME	DIRECTOR #4 NAME

Only Complete if you are either:	Board of directors membership:
1. A domestic stock corporation with domestic sales exceeding \$5,000,000 OR 2. A Tax-exempt, domestic nonstock corporation with an operating budget exceeding \$5,000,000. Note: This subscription does not apply to a privately held company if at least 75% of the company's shareholders are family members.	Total number _____ Number of females _____

<b>If you have an annual operating budget or annual sales of \$5,000,000 or more; AND are seeking:</b> 1. State capital grant funding totaling \$1,000,000 or more in a single fiscal year; 2. State tax credits totaling \$1,000,000 or more in a single fiscal year; AND/OR 3. State contracts with a total value of \$1,000,000 or more: You may be legally obligated to complete and return to SDAT with this Annual Report a Corporate Diversity Addendum that is required by COMAR 24.01.07.00. The Addendum and instructions for submitting the Addendum may be found at <a href="https://dat.maryland.gov/Pages/sdatforms.aspx">https://dat.maryland.gov/Pages/sdatforms.aspx</a> . Failure to complete and return the Addendum to SDAT may prohibit you from receiving certain State benefits.
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By signing this form below, you declare and attest, under the penalty of perjury, and pursuant to Tax-Property Article §1-201 of the Annotated Code of Maryland, that the statements made in this Annual Report, including those on any accompanying forms, schedules, and/or statements, have been examined by you and, to the best of your knowledge and belief, this constitutes a true, correct, and complete Annual Report for the Entity listed. Further, you are attesting to the accuracy and completeness of any accompanying Personal Property return(s). Incomplete or inaccurate Annual Reports or Personal Property Returns will be rejected and not considered timely, and may result in a late filing penalty. If the following pages are blank or not included, you are attesting to owning a sum total of personal property in Maryland with an original cost of less than \$20,000 on January 1, 2024. Further, you are aware that entity may be required to report Beneficial Ownership Information to the U.S. Department of the Treasury's Financial Crimes Enforcement Network at <https://www.fincen.gov/boi>

Check one: Option #1 ☒ Corporate Officer or Principal of Entity OR Option 2 ☐ Firm or Individual, other than taxpayer, preparing this Annual Report/Personal Property Tax return.

SUSANNE HOLLOWAY			
PRINT NAME	SIGNATURE	DATE	PHONE NUMBER
200 WEST MAIN STREET SALISBURY, MD 21803			
EMAIL ADDRESS OF PERSON COMPLETING THIS FORM		MAILING ADDRESS OF PERSON COMPLETING THIS FORM	